



Volunteer Role: Youth Mentor

Support: Mentor Development Coordinator, Volunteer Manager and Youth Team

Purpose of the role:

- To provide support and assistance to girls who are enrolled within the Youth Mentoring programme.
- To motivate the girls to pursue excellence in areas of personal and academic development.

Main responsibilities:

- 1-to-1 mentoring on personal and academic development for 1 hour per week for one academic year.
- Plan and prepare weekly mentoring sessions focused on particular learning objective(s) prior to meeting your mentee.
- Gain a thorough understanding of your mentee's talents, abilities, interests and aspirations.
- Build a positive connection and communicate regularly with your mentee's parents.
- Ensure consistent attendance of your mentee to your weekly mentoring session.
- Meet parents regularly to inform them of the progress your mentee is making.
- Supervise your mentee's NFER test.
- Develop long-term learning objectives with your mentee, attend termly evaluation meeting with Mentor Development Coordinator and monitor your mentee's progress.
- Attend and participate fully in scheduled training sessions.
- Identify and communicate support and training needs to the Mentor Development Coordinator and make effective use of the support mechanisms provided.
- Follow relevant policies and procedures as laid down by the Baytree Centre in delivering mentoring support to girls.
- Attend and contribute to Heroines' Workshops.
- Display understanding of and dedication to Safeguarding guidelines to ensure your and your mentee's safety.
- Complete volunteer questionnaires and evaluations as required.

Skills and Qualities required:

- Enthusiasm, dedication and a genuine commitment to the progress of young people.
- Dependability and consistency in meeting time commitments.
- Ability to motivate the girls to set their own goals and to achieve them.
- Willingness to communicate regularly with programme staff and take constructive feedback regarding mentoring.
- Capacity for planning; setting long- and short-term objectives.
- A positive, flexible, non-judgemental and patient attitude towards young people.
- An ability to empathise and be responsive to a young person's individual needs.
- Good social and communication skills – particularly listening and motivation.
- A respectful attitude towards people of different educational, economic, cultural and racial backgrounds.
- An ability to handle personal information sensitively.
- An understanding that Baytree is a professional environment; ability to approach and interact with your mentee with this in mind.
- A positive mindset and a good sense of humour!

Commitment:

- 1 hour weekly of mentoring during school term.
- Around 30 minutes' planning time prior to every one of your sessions.
- Attendance at Heroines' workshops.
- Attendance at Volunteer Service training and events.
- Attendance at termly evaluation meetings with Mentor Development Coordinator.
- Mentors are asked to make a commitment of one academic year in order to provide the stability needed by young people in order to achieve their maximum potential.

Benefits:

- Personal fulfillment through contribution to the community and an individual.
- Satisfaction in helping young people to mature, progress, and achieve their goals.
- Hands-on experience in understanding and implementing the U.K. Educational Curriculum System.
- Continued Professional Development Training sessions and group activities.
- Personal ongoing support and supervision in order to improve mentoring techniques.
- Mentee/mentor group activities.
- Social events for volunteers.

Next steps for potential Youth Mentors:

1. Submission of recent Curriculum Vitae.
2. Induction session: informal interview, introduction to Baytree, completing registration form, providing two personal referees and completing a DBS form.
3. Attend a two-hour Youth Mentor Training Session.